



City Clerk

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**CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahn Halbach, City Clerk
Tuesday, July 16, 2019**

1. **Call to Order - Roll Call**

Mayor Jeannie Hefty called the Committee of the Whole meeting to order at 6:30 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Tom Preusker. Excused: Alderman Jon Schultz and Alderman Todd Bauman.

Student Representatives - Present: None. Excused: Jack Schoepke (BHS)

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Police Chief Mark Anderson, Human Resource Director Jascon Corbin, Library Director Joe Davies, and City Intern Nick Faust.

2. **Citizen Comments**

Mike Locke, 233 Amanda Street, commented on the lack of handicap parking in the City parks and inquired if something could be done to increase the availability and stated he was willing to help if needed.

3. **Approval of Minutes** - To approve the July 2, 2019 Committee of the Whole Minutes.

Motion: Alderman Kott. Second: Alderman Meyer. With all in favor, the motion carried.

4. **DISCUSSION:**

A. A discussion regarding Tax Increment Districts (TID) by Ehlers, Inc.

Administrator Walters began the discussion and also presented Motion 19-934 regarding the City of Burlington's Tax Increment Financing (TIF) Guidelines, stating that the purpose of the guidelines is to educate and articulate to existing or potential businesses, the City's desire to promote economic development that is consistent with the City/County Comprehensive Plan and provide a community benefit that will ultimately be shared by all taxing entities. Jon Cameron, Ehlers, then presented a PowerPoint presentation that explained what Tax Incremental Financing (TIF) is and how it can spur economic development.

5. **RESOLUTIONS:**

- A. **Resolution 4962(15)** - To consider approving an Extraterritorial Zoning Certified Survey Map (ETZ CSM) for property located between 920 and 1316 S. Teut Road.

Director Watkins reviewed the background history stating that although this property is located in the Town of Burlington, it is within 1.5 miles of the City of Burlington and therefore must be reviewed by the Plan Commission and Common Council. Watkins stated that the purpose of this ETZ CSM is to subdivide the property into three lots; proposed lot 1 will be 2.94 acres, proposed lot 2 will be 3.12 acres, and proposed lot 3 will be 3.68 acres. Watkins also stated that the applicant did not submit any materials indicating any plans for future buildings or structures. This was approved by the Town of Burlington Planning and Zoning Committee at their June 13, 2019 meeting.

- B. **Resolution 4963(16)** - To consider approving a Certified Survey Map for property located at 109-111 and 117 Schemmer Street.

Director Watkins explained that this CSM was previously approved by Council at the February 20, 2019 Common Council meeting, however a Scribner's error was discovered on the original document after being recorded by the Register of Deeds. Watkins stated that because the original boundary of the map had been changed by Racine County Real Estate Description, the CSM needs to be amended and approved by Council again. The CSM was amended by adding a 4-foot wide triangle from Lot C to the northwest corner of Lot 2.

- C. **Resolution 4964(17)** - To Accept the Dedication of Land for Public Right of Way Purposes for property located at 340 Dale Drive.

Walters explained that the City's right of way for Dale Drive ends short of a paved turn-around that is located on private property of which appears to be a public road and functionally motorists have used it as such. Walters stated the owners have reached out to the City and offered to deed the turn-around to the City in exchange for the City performing maintenance on the roadway. Walters also stated that although there is no direct cost to the City, a portion of the 2019 road improvement program, in the amount of \$22,826, has been attributed towards repairs for this road.

6. **ORDINANCES:**

- A. **Ordinance 2050(16)** - To amend Chapter 187-7(E) of the City of Burlington Municipal Code, to eliminate the 4 liter limit of hard alcohol sales for retail stores holding a "Class B" liquor license.

City Clerk Diahnn Halbach explained that the City of Burlington has adopted and incorporated into its Municipal Code, Wisconsin State Statute Chapter 125, Alcohol Beverages, and therefore must amend the code in order to stay current with any State changes. Halbach stated that Governor Evers recently signed into law a bill that removes a 4 liter limit on hard liquor sales for retailers holding a "Class B" liquor license and therefore the City's must amend its ordinance to reflect this change.

7. **MOTIONS:**

- A. **Motion 19-933** - To approve the 2020-2022 Union Agreement between the City of Burlington and the Labor Association of Wisconsin, Inc. on behalf of the Burlington Police Benevolent Association Local 218.

Chief Anderson stated that the City of Burlington and the Labor Association of Wisconsin have mutually agreed upon a three-year contract on behalf of the Burlington Police Benevolent Association Local 218. Anderson then highlighted the major changes in the new contract.

Alderman Preusker referenced the changes in the work schedule and asked Chief Anderson if he felt the schedule would be difficult to work with. Anderson responded that he is very pleased with the new schedule and that provisions have been put in place which can be repealed if needed.

- B. **Motion 19-934** - To approve the City of Burlington's Tax Increment Financing (TIF) Guidelines.

This item was discussed along with the TIF 101 discussion.

8. **ADJOURNMENT**

Motion: Alderman Meyer. Second: Alderman Preusker. With all in favor, the meeting adjourned at 8:01 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington